

Price and Service Notice

DO NOT COPY - FLS LTD

1 Legal costs

1.1 There are two or three main elements to the legal costs of Personal or Business Immigration:

1.1.1 our charges;

1.1.2 Expenses we must pay out of your behalf OR

1.1.3 Costs that you may have to pay another party.

1.2 Our charges

1.2.1 Our fixed charges are as follows; however, they may vary as per the complexity or value of your matter;

One-off Advice (Detailed Consultation)	£250 + VAT (£50) +/- £100 + VAT (£20)
Service: Taking instructions from the client, exploring the available options and providing Advice	
One-off Advice (Detailed Consultation)	£500 + VAT (£100) +/- £100 + VAT (£20)
Service: Written advice on client instructions, explaining the legal position, eligibility and required supporting documents as per immigration rules and guidance, process and planning to achieve the client objectives.	
One-off Checking Service	£250 + VAT (£50) +/- £150 + VAT (£30)
Service: Taking instructions, checking the completed application form and supporting documents and providing advice in client's matter.	
Applications for UK Visas from Outside the UK	
Family Visas <ul style="list-style-type: none"> ○ Spouse/Civil Partner of Settled Person ○ Fiancé/Fiancée or Proposed Civil Partner of Settled Person ○ Family life as a parent of a child in the UK 	£1,500 + VAT (£300) +/- £250 + VAT (£50)

<ul style="list-style-type: none"> ○ Child of a parent with LTR in the UK (Where Income is from Other Sources than Employment) 	
<p>Family Visas</p> <ul style="list-style-type: none"> ○ Spouse/Civil Partner of Settled Person ○ Fiancé/Fiancée or Proposed Civil Partner of Settled Person ○ Family life as a parent of a child in the UK ○ Child of a parent with LTR in the UK (Where Income is from Employment) 	£1,250 + VAT (£250) +/- £250 + VAT (£50)
Parents, Grandparents and other Dependent Relatives	£1,750 + VAT (£350) +/- £250 + VAT (£50)
Student Visas	£750 + VAT (£150) +/- £100 + VAT (£20)
Visit Visa (tourism/friends/family/business)	£450 + VAT (£90) +/- £50 + VAT (£10)
Family members of a refugee (Family Reunion)	£1,000 + VAT (£200) +/- £200 + VAT (£40)
Family members of EU Citizens in the UK	£1,000 + VAT (£200) +/- £200 + VAT (£40)
<p>Long term work visas</p> <ul style="list-style-type: none"> ○ Skilled Worker Visas ○ Health and Care Visas ○ Intra Company Visas ○ Sportsperson work visas 	£1,500 + VAT (£300) +/- £250 + VAT (£50)
<p>Short term work visas</p> <ul style="list-style-type: none"> ○ Temporary Worker – Charity Worker visa 	£1,000 + VAT (£200) +/- £200 + VAT (£40)

<ul style="list-style-type: none"> ○ Creative and sporting visas ○ Government Authorised Exchange visa (T5) ○ International Agreement Worker visa ○ Religious Worker visa (T5) ○ Seasonal worker visa ○ Youth Mobility Scheme Visas 	
<p>Business Visas</p> <ul style="list-style-type: none"> ○ Innovator visas ○ Start-up Visas 	<p>£2,000 + VAT (£400) +/- £500 + VAT (£100)</p>
<p>Right of Abode</p>	<p>£1,000 + VAT (£200) +/- £200 + VAT (£40)</p>
<p>Ancestry visas</p>	<p>£1,000 + VAT (£200) +/- £200 + VAT (£40)</p>
<p>Service: Detailed consultation on the matter, taking detailed instructions, advising on timelines, Advising on supporting documents and assessing them to ensure maximum chance of success, making the application, drafting cover letter or representation (if necessary), booking an appointment at the visa centre, full preparation of the application pack.</p> <p>An additional fee will apply if the Home Office refuses the application with the right to appeal or Administrative Review. (see the relevant sections for our fee)</p>	
<p>Applications for UK Visas from Inside the UK</p>	
<p>Family Visas (Fresh and Extension Applications)</p> <ul style="list-style-type: none"> ○ Spouse/Civil Partner of Settled Person ○ Fiancé/Fiancée or Proposed Civil Partner of Settled Person ○ Family life as a parent of a child in the UK ○ Child of a parent with LTR in the UK ○ Family and Private Life Route <p>(Where Income is from Other Sources than</p>	<p>£1,000 + VAT (£200) +/- £200 + VAT (£40)</p>

Employment)	
<p>Family Visas (Fresh and Extension Applications)</p> <ul style="list-style-type: none"> ○ Spouse/Civil Partner of Settled Person ○ Fiancé/Fiancée or Proposed Civil Partner of Settled Person ○ Family life as a parent of a child in the UK ○ Child of a parent with LTR in the UK <p>(Where Income is from Employment)</p>	£1,200 + VAT (£240) +/- £200 + VAT (£40)
Parents, Grandparents and other Dependent Relatives	£1,200 + VAT (£240) +/- £200 + VAT (£40)
Student Visas	£750 + VAT (£150) +/- £100 + VAT (£20)
Visit Visa (tourism/friends/family/business) (Extensions Only)	£450 + VAT (£90) +/- £50 + VAT (£10)
<p>Long term work visas</p> <ul style="list-style-type: none"> ○ Skilled Worker Visas ○ Health and Care Visas ○ Intra Company Visas ○ Sportsperson work visas 	£1,500 + VAT (£300) +/- £250 + VAT (£50)
<p>Short term work visas</p> <ul style="list-style-type: none"> ○ Temporary Worker – Charity Worker visa ○ Creative and sporting visas ○ Government Authorised Exchange visa (T5) ○ International Agreement Worker visa ○ Religious Worker visa (T5) ○ Seasonal worker visa ○ Youth Mobility Scheme Visas 	£1,000 + VAT (£200) +/- £200 + VAT (£40)

<p>Sponsor License for UK Based Employers</p> <ul style="list-style-type: none"> ○ Sponsor License to employ from overseas 	<p>£3,000 + VAT (£600) +/- £500 + VAT (£100)</p>
<p>Business Visas</p> <ul style="list-style-type: none"> ○ Innovator visas ○ Start-up Visas 	<p>£2,000 + VAT (£400) +/- £500 + VAT (£100)</p>
<p>Settlement (ILR)</p> <ul style="list-style-type: none"> ○ Indefinite Leave to Remain as Spouse of Settled Person ○ Indefinite Leave to Remain as Parent of a Child ○ Indefinite Leave to Remain as Tier 1 (General) Migrant ○ Indefinite Leave to Remain as Tier 1 (Entrepreneur) Migrant ○ Indefinite Leave to Remain on 10 Years Lawful Residence 	<p>£1,200 + VAT (£240) +/- £200 + VAT (£40)</p>
<p>Settled Status (Under EU Settlement Scheme)</p>	<p>£700 + VAT (£140) +/- £150 + VAT (£30)</p>
<p>British Citizenship</p> <ul style="list-style-type: none"> ○ British Citizenship by Naturalisation ○ Registration of an Adult as a British Citizen ○ Registration of a Child Under 18 as a British 	<p>£700 + VAT (£140) +/- £150 + VAT (£30)</p>
<p>Service: Detailed consultation on the matter, taking detailed instructions, advising on timelines, Advising on supporting documents and assessing them to ensure maximum chance of success, making the application, drafting cover letter or representation (if necessary), booking an appointment at the visa centre, full preparation of the application pack.</p> <p>An additional fee will apply if the Home Office refuses the application with the right to appeal or Administrative Review. (see the relevant sections for our fee)</p>	
<p>Immigration Appeals to First-tier</p>	<p>£1,500 + VAT (£300) +/- £250 +</p>

<ul style="list-style-type: none"> ○ Existing client (non asylum) 	VAT (£50)
Immigration Appeals to First-tier <ul style="list-style-type: none"> ○ New client (non asylum) 	£1,600 + VAT (£320) +/- £250 + VAT (£50)
Immigration Appeals to First-tier <ul style="list-style-type: none"> ○ Existing client (asylum) 	£1,750 + VAT (£350) +/- £300 + VAT (£60)
Immigration Appeals to First-tier <ul style="list-style-type: none"> ○ New client (asylum) 	£1,850 + VAT (£370) +/- £300 + VAT (£60)
<p>Service: Detailed consultation on the matter, taking detailed instructions, advising on timelines, drafting grounds of appeal, a notice of appeal to First-tier Tribunal, drafting statements, Advising on supporting documents and assessing them to ensure maximum chance of success, liaise with the Tribunal, Home Office, a Barrister and any Experts.</p> <p>An additional fee will apply if the First-tier Tribunal refuses the appeal and further assistance is required about the onward appeal. (see the relevant sections for our fee)</p>	
Permission to Appeal to Upper Tribunal <ul style="list-style-type: none"> ○ Application before First-tier Tribunal ○ Application before Upper Tribunal 	£750 + VAT (£150) +/- £200 + VAT (£40)
Administrative Review	£750 + VAT (£150) +/- £200 + VAT (£40)
<p>Service: Detailed consultation on the matter, taking detailed instructions, advising on timelines, Drafting grounds of administrative review, making an application to the Home Office, Advising on additional supporting documents and assessing them to ensure maximum chance of success.</p> <p>An additional fee will apply if the Home Office refuses the administrative review and further assistance is required.</p>	

1.2.2 If a matter or transaction does not conclude, we reserve the right to charge for the work done, using our normal charging basis of £251.00 per hour. This applies even where a fixed rate has been agreed for the whole matter.

1.2.3 Our charges do not include VAT, which we will add to your bill at the prevailing rate.

1.3 Expenses

Even where our charges are fixed, we would usually expect to incur certain expenses on your behalf which we will also add to your bill. The amount of expenses can vary.

We cannot give an exact figure for expenses we will incur on your behalf, but we will seek your instructions and approval on the charges before incurring such expenses.

For example, if a translation or an interpreter is required, we will check the amount of charges with the third party and then will get your approval before confirming the instructions to the third party.

1.4 Costs you may have to pay another party

In some types of litigation, the losing party may be ordered to pay their opponent's legal costs. This will depend on the nature and value of the dispute OR your claim. We will advise you about this risk at the outset of your matter and discuss what steps can be taken to minimise it, eg buying insurance, etc.

2 No-win-no-fee

2.1 We may be able to offer a no-win-no-fee agreement. Before doing so, we will assess the viability of your case and we estimate that this will take up to *5 working days*. We will charge you for this assessment using our normal charging basis of £251.00 per hour.

2.2 If we enter into a no-win-no-fee agreement with you, you may still be liable to pay some or all of:

2.2.1 our charges and expenses if you win;

2.2.2 your opponent's legal fees if you lose.

2.3 These may be deducted from any compensation you receive and/or payable separately. We will advise you about this in more detail before entering into a no-win-no-fee agreement, including whether you have or can buy insurance to protect you against these risks.

3 Likely timescale

- 3.1 The above-explained matter types in paragraph 1.2.1 usually take 6 to 18 months from submitting the application/appeal to receive the conclusion. This is on the basis that your matter has no complications. If any complications of this or any other nature arise the matter will take longer. We will advise you if and when this occurs.

4 Our team

- 4.1 Our team has over 10 years of collective experience in delivering high-quality work in all matters relating to immigration. The team has particular expertise in the above-provided types of matters (see paragraph 1.2.1).
- 4.2 A member of the team will work on your matter and they will be supervised by Mr Zia Khan (Principal Solicitor).

5 Complaints

- 5.1 We want to give you the best possible service. However, if at any point you become unhappy or concerned about the service we have provided you should inform us immediately so we can do our best to resolve the problem.
- 5.2 In the first instance, it may be helpful to contact the person who is working on your matter to discuss your concerns and we will do our best to resolve any issues. If you would like to make a formal complaint, you can read our full complaints procedure [[link](#)]. Making a complaint will not affect how we handle your matter.

5.3 What to do if we cannot resolve your complaint

5.3.1 We have eight weeks to consider your complaint. If we have not resolved it within this time you may be able to complain to the Legal Ombudsman. This applies if you are an individual, a business with fewer than 10 employees and turnover or assets not exceeding a certain threshold, a charity or trust with a net income of less than £1m, or if you fall within certain other categories (you can find out more from the Legal Ombudsman). The Legal Ombudsman will look at your complaint independently and it will not affect how we handle your matter.

5.3.2 Before accepting a complaint for investigation, the Legal Ombudsman will check that you have tried to resolve your complaint with us first. If you have, then you must take your complaint to the Legal Ombudsman:

- (a) within six months of receiving a final response to your complaint;

and

- (b) no more than six years from the date of act/omission; or
- (c) no more than three years from when you should reasonably have known there was cause for complaint.

5.3.3 If you would like more information about the Legal Ombudsman, please contact them.

Contact details

Visit: www.legalombudsman.org.uk

Call: 0300 555 0333 between 9.00 to 17.00

Email: enquiries@legalombudsman.org.uk

Legal Ombudsman PO Box 6806, Wolverhampton, WV1 9WJ

5.4 What to do if you are unhappy with our behaviour

5.4.1 The Solicitors Regulation Authority can help if you are concerned about our behaviour. This could be for things like dishonesty, taking or losing your money or treating you unfairly because of your age, a disability or other characteristic.

5.4.2 Visit their website to see how you can raise your concerns with the [Solicitors Regulation Authority](#).

6 Regulatory information

First Law Solicitors is authorised and regulated by the Solicitors Regulation Authority (SRA). Our SRA registration number is 665823.